

MILTON CREEK COUNTRY PARK TRUST

Minutes of AGM on 19 January 2026

At Kemsley Community Centre, The Square, Ridham Avenue, Kemsley, ME10 2SL

Present:

Trustee; Mike Dendor (Chairman) Lynda Marshall (Fundraiser/Treasurer), Chris Andrews, Sue Gent, Janet Williams (Minutes Secretary), Tony Winckless, Derek Carnell

Swale Borough Council; Kris Staples (Park Ranger),

Volunteers; Graham Kirk

1. Welcome & Introductions:

The meeting opened at 18:00hrs and the chairman welcomed everyone to the AGM.

Mike Dendor thanked Kieron for taking the notes at the last committee meeting

2. Apologies:

Councillor Kieron Mishchuk, Councillor Ashley Wise, Steve Davey, Nick Vickers

3. Approve minutes of AGM 2025 and last committee meeting:

AGM Minutes agreed.

Committee meeting minutes agreed

4. Matters Arising:

Mike Dendor apologised and will write a letter before the next meeting explaining the need for Park Ranger and policies

5. Space in the Park:

Air test was carried out and passed. It scored well. Graham has the energy report.

There was a discussion over the energy certificate to printed by Lynda Marshall and displayed in Space.

Lynda Marshall thinks the Mastik quote is high. It had been estimated at £400.00 and is £588.00 for 40m with materials. After a committee discussion the vote was in favour of the job being done.

Shutter maintenance is £350.00 plus VAT annually done by Swale Shutters.

Waiting for a quote for fascia work. Chap needs to come here and look.

The fire plan has been filled in the log book but there are still questions on names, responsibilities and contact details. Devices have all been numbered and plan in one folder.

Fire alarm has been tested along with emergency lighting. Extinguishers have been checked.

Shutter quote needs to be looked at properly as there was a load of information given which may include emergency call out. Mike Dendor, Lynda Marshall and Graham Kirk will look at the quote and if happy the committee agreed to the contract.

The hardstanding materials will arrive tomorrow and Heras fenced off.

Some trees have been planted, paid for by Swale Borough Council.

Swale Borough Council have a contract for Legionella testing. Regarding the water main extension, should the toilet block be checked again. Kris Staples said wait until Legionella checks are done. Kris Staples will check when they are next due.

Tony Winckless asked if the toilets were functioning. Kris Staples answered yes.

The new path to Space comes under hardstanding from toilet block to Space. The quote was £6,000

Would like a line of slabs around the building because after it rained, there was granite dust up the side walls which looks unsightly. The quote was £1200 and thinks that it is for council standard slabs which we don't need. Graham Kirk has a friend with 26 slabs so wants to talk to Guy to see if he would still lay them. The path is ok to do.

Handrails are included in access ramps.

Building control needs to come out when the ramps are being installed.

Hires – locking/unlocking. Mike Dendor will open this Thursday and Sunday. Chris Andrews will do all other Thursdays. There was a discussion on having regulars do the shutters and also instructions on how to open.

6. Finance/Fundraising Reports (End of Financial Year)

Finance – Agreed

Reserve account balance is not for Space but for signage, maps and leaflets etc. Need to get some ideas. Kris Staples wants a leaflet with map etc of the park. The people doing the surveys once a month have a knowledge of the flora and fauna that can also go on the website.

Fundraising – no questions

Derek Carnell thanked Lynda Marshall for all her hard work.

7. Park Rangers Report

Meadowfield School are still coming in and used Space in bad weather.

Draft for management plan have been submitted, some contracts are still to come back – litter bins etc.

Oare – still going ahead. Swale Borough Council did an expression of interest for the visitors centre on the weekends and to open the car park. Faversham have no countryside management plan. Faversham Council asked for the whole country park and Swale Borough Council said yes.

Tony Winckless asked if Kris Staples would still be going to Oare. Kris replied that Faversham have asked him to come in one day a week and was directed to ask Swale Borough Council.

The bollards are still working well – no more ‘visitors’ so far

First coppiced area has been done and the second has been started.

The trench has been dug for power and water from Space to the compound

The quote to rebuild the bridge over the lake was £22,000

8. Election of Officers:

- a. **Chairman;** Unanimously voted as Mike Dendor
- b. **Vice Chairman;** Unanimously voted as Tony Winckless
- c. **Treasurer/Fundraiser;** Unanimously voted as Lynda Marshall
- d. **Minutes Secretary;** Unanimously voted as Janet Williams

9. Any Other Business:

Nick Vickers has resigned

Derek Carnell is willing to be the backup treasurer

Three signatures on account will be Mike Dendor, Lynda Marshall and Chris Andrews

Janet Williams mentioned an incident with the bollards that someone had sent her pictures of and was told to direct them to the legal department at Swale Borough Council.

Tony Winckless left at 19:04hrs

Lynda Marshall asked if there will be an official opening of Space. Mike Dendor said yes. The ramps, all the hardstanding, paths and fascia need to be done first but hopefully at Easter.

10. Meeting Dates:

In Space on 16th March 2026 at 15:30 hrs – postponed to 30th March 2026 at 15:30hrs

The meeting ended at 19.08hrs