

Milton Creek Trust

Health and Safety Policy Statement

The Trust is committed to pursuing excellence in everything it does and this includes the management of health and safety at events and activities it organises at Milton Creek Country Park. The Trust notes that ownership and responsibility for maintenance of the Park rests with Swale Borough Council.

General Principles

1. We are committed to giving health and safety the highest priority at all the events and activities we organise.
2. We expect Trustees and volunteers to share this commitment by complying with our policies and, where appropriate, our procedures and to understand that they too have legal and moral obligations to themselves and to one another.
3. We are dedicated to ensuring the health and safety of all persons who may be affected by our activities by:
 - a. Providing, managing and maintaining an environment which is, so far as reasonably practicable, safe and in which risks to psychological and physical health are controlled.
 - b. Providing and managing activities in the Park, in partnership with Swale Borough Council, so that they are, so far as reasonably practicable, safe and that risks to health are controlled.
 - c. Providing, managing and maintaining plant and equipment so that it is, so far as reasonably practicable, safe and that risks to health are controlled.
 - d. Consulting with and involving our Trustees and volunteers in matters relating to their own health and safety.
 - e. Identifying hazards and conducting formal risk assessments when appropriate in order to minimise the risk for all activities undertaken by the Trust.
 - f. Ensuring that control measures and emergency procedures at activities the Trust organises are: in place; effective; properly used; monitored and maintained.
 - g. Implementing systems of work that are safe and where risks to health are controlled.
 - h. In conjunction with Swale Borough Council, providing the information, instruction, training and supervision at all levels necessary to ensure that Trustees and volunteers are competent to supervise or undertake work activities the Trust organises, and are aware of any related hazards and the measures to be taken to protect against them.

i Providing the necessary organisation, expertise and resources, including communication and consultation, planning, monitoring, inspection and auditing procedures to ensure that there is effective management of health and safety at activities the Trust organises.

j. Giving adequate information on relevant hazards to any person whose health and safety might be affected by them.

k. Keeping up to date with best practice in relation to health and safety and complying with all relevant legislation and authoritative guidance.

4. Where there are no existing Trust policies or guidance, we expect our Trustees, and volunteers to meet the highest relevant standards and to comply with relevant legislation. Where no standards or legislation exist, we will work with our Trustees and volunteers to develop systems which comply with best practice and eliminate or minimise the risks so far as reasonably practicable.

5. It is our stated intention to promote a positive health and safety culture within the Trust and educate our Trustees and volunteers in health and safety.

6. We undertake to continually review and develop our safety management systems, as identified in this policy, with the overarching aim of conducting our activities in a manner which does not affect the health and safety of any Trustee, volunteer, or member of the public, or adversely affect the environment.

The Trustees of Milton Creek Trust are committed to this Policy and to the implementation and maintenance of the highest standards of health, safety and welfare. We expect every Trustee to share this commitment and to work together to achieve it.

This policy will be reviewed annually by the end of June.

Signed: Elvina Lowe (Chairman) Date: 24 May 2013